



# Mandarin Immersion Magnet School

休士顿中文沉浸学校

望子成龙望女成凤



## SDMC Minutes April 3, 2017 EXCELLENCE & EQUITY

- I. Call to order
- II. Roll Call – L. Lim, A. Chen (parent), Simpson, Chang, Roberts, Garcia, A. Lin, A. Liu, M. Liu, T. Penn,
- III. Adoption of Agenda
- IV. Approval of Minutes – March 6, 2017
- V. Agenda Items
  1. TOY: Ms. Wang & BOTY: Mrs. Hooper
  2. Late Pickup Update: Combine siblings
    - a. Chang – Suggested families pay single registration fee and single bundle for late pick-up, instead of families paying the registration for each child.
    - b. SDMC unanimously agreed
  3. Non-Payment & Non-return
    - a. Ms. Nichols is checking on magnet policy.
  4. School Waivers for 2017-2018
    - a. Chang - We would like the whole school to follow the same grading schedule: 9 weeks grading schedule.
    - b. SDMC unanimously agreed
  5. ClassList Procedures
    - a. We want to message to our new parents: For new-to-MIMS kids, their class lists at the beginning of the year will be temporary while we get to know the kids. There may be adjustments after two weeks to ensure the class lists are balanced well to promote students success. (3/23/17 Team Leader Meeting)
    - b. Simpson – Teachers have said that is not enough time. I would suggest three weeks. A month is too long.
    - c. Parents asked if changes might be made within teams or across teams. Mr. Chang said we would first try to just switch within one team, but it might be to another team if needed.
    - d. Mr. Chang said we could also ask ancillary teacher for feedback.
    - e. Ms. Lim asked if Open House would come after those possible switches. Mr. Chang said yes.
    - f. SDMC unanimously agreed to this procedure.
  6. NCLC Video
    - a. Reviewed MIMS instructional video.

### **SDMC Meeting Norm**

- Be on Time
- Be Efficient (1 hr)
- Stay on Topic
- Mutual Respect
- Be Transparent



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## 7. HISD Policy: Unexcused Absence & Conduct Grade

- a. The attached policy means conduct grades and magnet status could be affected by unexcused absences.

### Absentee Guidelines Regarding Homeroom

When a student accumulates four unexcused absences in homeroom for one semester, he will receive "P" as an office conduct grade. The "P" will automatically become the student's conduct average unless a "U" as an office conduct grade has been assigned due to a different infraction of the rules.

When a student accumulates six unexcused absences in homeroom for one semester, he will receive a "U" as an office conduct grade. The "U" will automatically become the student's conduct average.

XVI-32

## 8. Courses in 5<sup>th</sup> grade (Chinese Social Studies & English Science)

- a. Next year, 6<sup>th</sup> grade social studies will be taught in Chinese. 7<sup>th</sup> grade social studies will be as much as possible in Chinese
  - i. For 7<sup>th</sup> grade, most proper names would be in English but classroom discussion can be in Chinese
- b. Ms. Liu asked about the two tracks.
  - i. For beginning immersion, teachers will use English but will expose them to Chinese vocabulary.
- c. Moving social studies into Chinese in 5<sup>th</sup> grade will help prepare them for middle school social studies.
- d. Moving science into English will be better-aligned to STAAR.
  - i. Ms. C. Lin agreed that having science terms in Chinese class was not optimal.
  - ii. Mr. Roberts asked Ms. Lin how she would feel about 5<sup>th</sup> grade social studies—US History—in Chinese. Ms. Lin thought some of the words would need to still be in English.
  - iii. There were no objections from SDMC. SDMC unanimously agreed that terms could be in English with explanations in Chinese.

## 9. Safety Council Meeting

- a. Fire Drill: Primary Route on March 31, 2017
- b. Implement HISD Risk Management Feedbacks
  - i. Teachers need to leave their classroom right away. Don't wait for other classes to leave first.
  - ii. When classes return to the building, come in one class at a time.

## VI. Teacher Representative (sharing thoughts and comments from teachers)

- a. Simpson
  - i. When will there be keyless entry?
    - 1. Chang – They are installing and testing now.
    - 2. Roberts – They may have to replace the doors.
  - ii. Field Day
    - 1. Chang – Mr. Deggs will explain schedule on Wednesday staff meeting

## VII. Parent Representative (sharing thoughts and comments from parents)

- a. Ms. Lim
  - i. A parent is asking for resources to study for Science Bee.
    - 1. Chang – That should be provided by the teachers. The resource online is for teachers. Parents should reach out to teachers.
  - ii. Parents are also asking for more homework support for English



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1. Chang – They should reach out to the teachers. The homework should be something that kids can do independently. If enough parents have concerns, parents
- iii. What will happen with Suzuki violin?
  1. Chang – Ms. Gaona will do less than full time next year; then return to full time the next year. We will be looking for an hourly staff member to fill in the gap next year. There may be some changes to accommodate hours.
  2. Ms. Simpson asked if any teachers can decide to work half time.
  3. Chang – It is on a case by case basis.

## VIII. Open Forum

### a. Chang

- i. Visa problem – Visas are now taking 9 months to process. This will affect our hiring process
- ii. STAAR – All students participated; thank you for your support!
- iii. Boosterthon – Team leaders brought up concern about the timing; it was too close to STAAR testing. Two proposals: November 14-30 and November 7-16. SDMC recommended Nov 14-30.
  1. Suggestion was to have students compete as two-teacher teams.
  2. Concern about the gifts being brought in and it being disruptive. Teachers want to be able to decide when to give them. They prefer for class not to be interrupted.

IX. Proposal for next meeting: May 1, 2017

VII. Adjourn